

Gap Analysis Worksheet

Current state	Desired state	Identified gap	Evidence to validate gap	Gap due to knowledge, skill and/or practice	Learning outcome	Method of evaluation
What is currently happening	What should be happening	Difference between what is and what should be	What evidence do you have to validate the current state	Why do you think the current state exists? What is the underlying or root cause?	What do you want learners to be able to do (demonstrate) as a result of participating in this activity	How are you going to measure (evaluate) that change?