51st AANN Annual Educational Meeting
Thursday, March 21 – Sunday, March 24, 2019
Colorado Convention Center & Hyatt Regency
Denver Convention Center • Denver, CO

LATE BREAKING ABSTRACT SUBMISSION INSTRUCTIONS

AANN 51st Annual Educational Meeting (March 21- 24, 2019)
Hyatt Regency Denver at Colorado Convention Center, Denver, CO
Abstract Submission Deadline: Wednesday, December 12, 2018 at 11:59 PM (CST)
Late submissions will not be accepted. There will be **NO EXCEPTIONS.**

The American Association of Neuroscience Nurses (AANN) Annual Meeting Planning Committee invites applications to present at the 51st Annual Educational Meeting.

SUBMISSION REQUIREMENTS

Late breaking abstract submissions include new study data or developments that were unavailable by submission or performed after the regular abstract deadline.

For Example:

1. Abstract describes a major clinical trial that is likely to have significant impact on clinical practice, using data that was unavailable by the regular abstract submission deadline.

2. Abstract describes a discovery representing a major advance in the field based on critical experiment(s) performed after the regular abstract deadline.

To qualify as late-breaking, the following components must be included in the abstract:

Background: Description of the problem.
Purpose: Research questions or hypotheses.
Methods: Study design, including a description of participants, procedures, measures, and appropriate statistical analyses.
Results: Specific results in summary form.
Conclusions: Major findings are presented with interpretation and implications for neuroscience patient management and nursing practice.

By submitting an abstract, you agree to the following stipulations if the abstract is chosen:

- All abstracts must be submitted in English.
- Abstracts **MUST be BLINDED** and must not refer to the organization, author, or location, in the title, presenter information, and abstract text, etc. Any unblinded abstracts will be immediately disqualified.
- Each section of the abstract submission form must have a completed entry. Any incomplete abstracts will be disqualified.
- All references are required to be in APA format in the Bibliography section.
- Biographical Data and Conflict of Interest Disclosure (BIO/COI) forms must be completed for the main presenter, speakers, and co-authors prior to submission.
- All conference registration, travel, and hotel costs are paid by the speaker(s).
- The abstract title, speaker information (including credentials) and abstract descriptions will appear in all conference materials exactly as submitted. No title changes can be made once the abstract has been submitted. Submitters are asked to determine the final title, proofread the application for typographical errors and verify the accuracy of the speaker listings and abstract title and content before the abstract is submitted.
- The main presenter will be responsible for meeting all deadlines and requirements regarding the abstract. Failure to meet deadlines and requirements will result in the withdrawal of Continuing Education (CE) credits for the session. The main presenter is responsible for notifying AANN Staff of any changes, additions or corrections in main presenter, speaker, or co-author names, paper titles or availability to present the submitted paper/poster at the assigned date and time. Unless otherwise noted on the abstract, the main presenter will be considered the only contact.

POSTER PRESENTATION FORMAT

- Poster Presenter:
    - Presenters are assigned specific times to stand by their poster and answer questions posed by passing colleagues during the conference. The visual poster presentation will be 4'x8' size and must include research findings (including

background, purpose, methods, results, and conclusion) by an individual or representatives of a team.

EXPERTISE LEVELS

Classify the poster according to attendee expertise levels, not the level of the presenter:

- <u>Beginner:</u> New to the field, topic or to the care of acute and critically ill patients.
- <u>Intermediate:</u> Has worked in the field and has proficient skills in research and practice pertaining to care of acute and critically ill patients.
- <u>Expert:</u> Has special knowledge or ability and performs skills that exceed a proficient nurse at an intermediate level.
- <u>Advanced:</u> Has acquired advanced preparation for expanded clinical practice with minimum of a master's degree. Clinical nurse specialists, nurse practitioners, nurse anesthetists and nurse midwives are considered advanced practice nurses.
- <u>APNU:</u> Advanced Practice Nurse University topic can be clinical and non-clinical that meets the needs of an advanced practice nurse (APN).

PRESENTER TITLES

- <u>Poster Presenter:</u> Is the main poster presenter of a submitted abstract and will attend the meeting, set up, and present the poster.
- <u>Co-Author(s):</u> Are individuals who contribute data, educational planning, or research towards the submitted abstract, but will **not** be attending the meeting.

ADDITIONAL INFORMATION

<u>Review and Selection:</u>

Each abstract will be evaluated through a blinded, peer review process by members of the Annual Meeting Planning Committee. Notification of abstract selection or non-selection will be made by the beginning of February 2019.

If you have any questions, please contact Rita Wirth, AANN Education Coordinator at rwirth@aann.org or 847-375-6439.

We hope you have found the above explanations helpful and look forward to reading your abstract submission.