

ABSTRACT SUBMISSION INSTRUCTIONS

AANN 53rd Annual Educational Meeting (April 17-20, 2021) Grand Hyatt San Antonio, San Antonio, TX Abstract Submission Deadline: Tuesday, June 30, 2020 at 11:59 PM (CST) Late submissions will not be accepted. There will be NO EXCEPTIONS.

The American Association of Neuroscience Nurses (AANN) Annual Meeting Planning Committee invites applications to present at the 53rd Annual Educational Meeting.

ABSTRACT SUBMISSION REQUIREMENTS

By submitting an abstract, you agree to the following stipulations if the abstract is chosen:

- All abstracts must be submitted in English.
- Abstracts **MUST be BLINDED** and must not refer to the organization, author, or location, in the title, presenter information, and abstract text, etc. Any unblinded abstracts will be immediately disqualified.
- Each section of the abstract submission form must have a completed entry. Any incomplete abstracts will be disqualified.
- All references are required to be in AMA format in the Bibliography section.
- Biographical Data and Conflict of Interest Disclosure (BIO/COI) forms must be completed for the main presenter, speakers, and co-authors prior to the abstract deadline.
- All conference registration, travel, and hotel costs are paid by the speaker(s).
- The abstract title, speaker information (including credentials) and abstract descriptions will appear in all conference materials exactly as submitted. No title changes can be made once the abstract has been submitted. Submitters are asked to determine the final title, proofread the application for typographical errors and verify the accuracy of the speaker listings and abstract title and content before the abstract is submitted.

 The main presenter will be responsible for meeting all deadlines and requirements regarding the abstract. Failure to meet deadlines and requirements will result in the withdrawal of Continuing Education (CE) credits for the session. The main presenter is responsible for notifying AANN Staff of any changes, additions or corrections in main presenter, speaker, or co-author names, paper titles or availability to present the submitted paper/poster at the assigned date and time. Unless otherwise noted on the abstract, the main presenter will be considered the only contact.

SESSION AND POSTER PRESENTATION FORMATS

- <u>Concurrent 60-minute session:</u>
 - 1-hour session presentation of a topic that consists of lecture/discussions. Authors must be willing to modify the content to fit the appropriate format.
- <u>Concurrent 30-minute session:</u>
 - 30-minute session presentation of a topic that consists of lecture/discussions.
 Authors must be willing to modify the content to fit the appropriate format.
- Pre-Conference 2 hour or 4 hour:
 - 2- or 4-hour session presentation of a topic that consists of lecture/discussions.
 Authors must be willing to modify the content to fit the appropriate format.
- Post Conference 2 hour or 4 hour:
 - 2- or 4-hour session presentation of a topic that consists of lecture/discussions. Authors must be willing to modify the content to fit the appropriate format.
- Poster Presenter:
 - Presenters are assigned specific times to stand by their poster and answer questions posed by passing colleagues during the conference. The visual poster presentation will be (4'x8' size) of research, QI, education, or leadership findings by an individual or representatives of a team.

Please note that final decisions on submission format and time frame rest with the Annual Meeting Planning and Poster Committees.

ABSTRACT SUBMISSION REQUIREMENTS

Abstract submissions must include:

- The purpose of the session is clearly stated.
- The title clearly reflects the abstract and is of interest.
- The abstract text reflects a neuroscience topic that is cutting edge, innovative, of high interest, and defines the purpose of the presentation.
- The outcomes must reflect the abstract content and are measurable, clear, and concise.
- Shared best practices and neuroscience evidence-based practice or neuroscience nursing guidelines.

- Descriptions of the process of clinical inquiry, critical thinking, and research as applied to specific patient care problems.
- The bibliography is specifically targeted to the topic and is current within 5 years.
- The presenter's clinical experience is clearly stated and relevant to the topic.
- Learning needs of nurses from novice to advanced level of practice.
- Innovative strategies used in patient care management that facilitate change and continued evolution of neuroscience nursing practice.
- The presenter's previous speaking on a local, regional, or national level is considered; however this should NOT discourage first time presenters.

EXPERTISE LEVELS

Classify the session according to attendee expertise levels, not the level of the presenter:

- Beginner: New to the field, topic, or practice of neuroscience nursing.
- <u>Intermediate</u>: Is proficient in skills, research, and practice pertaining to neuroscience nursing.
- Expert: Has advanced knowledge and skills in the field of neuroscience nursing.

**Please note that by submitting an abstract for the 53rd Annual Educational Meeting, you are acknowledging that the Annual Meeting Planning and Poster Committees reserve the right to accept your abstract as a different presentation format than originally submitted.

PRESENTER TITLES

- <u>Presenter</u>: will attend the meeting and present the abstract content
- <u>Author</u>: contributes data, educational planning, or research towards the submitted abstract, but will *not* be attending the meeting

ADDITIONAL INFORMATION

Coaching Assistance:

Coaching assistance is available for first-time abstract submitters or any abstract submitters who would like coaching. Please contact Rita Wirth at rwirth@aann.org. Requests for assistance will be accepted through May 20, 2020.

Review and Selection:

Each abstract will be evaluated through a blinded, peer review process by members of the Annual Meeting Planning Committee. Notification of abstract selection or non-selection will be made by the end of August 2020.

If you have any questions, please contact Rita Wirth, AANN Education Coordinator, at <u>rwirth@aann.org</u> or 847-375-6439.

We hope you have found the above explanations helpful and look forward to reading your abstract submission.