



ABSTRACT SUBMISSION INSTRUCTIONS

AANN 2024 Neuroscience Nursing Annual Conference
March 17-19, 2024

Hyatt Regency Salt Lake City, Salt Lake City, UT

Abstract Submission Deadline: Friday, June 30 at 11:59 PM (CST)

Late submissions will not be accepted. There will be **NO EXCEPTIONS.**

The American Association of Neuroscience Nurses (AANN) Annual Conference Planning Committee invites applications to present at the 2024 Annual Conference.

ABSTRACT SUBMISSION REQUIREMENTS

By submitting an abstract, you agree to the following stipulations if the abstract is chosen:

- All abstracts must be submitted in English.
- Abstracts **MUST be BLINDED** and must not refer to the organization, author, or location, in the title, presenter information, and abstract text, etc. Any unblinded abstracts will be immediately disqualified.
- Each section of the abstract submission form must have a completed entry. Any incomplete abstracts will be disqualified.
- Any individual may only submit two (2) abstracts where they are identified as the presenter.
- All references are required to be in AMA format in the Bibliography section.
- Biographical Data and Conflict of Interest Disclosure (BIO/COI) forms must be completed for presenters and authors prior to the abstract deadline.
- All conference registration, travel, and hotel costs are paid by the presenter(s).
- The abstract title, presenter information (including credentials), and abstract descriptions will appear in all conference materials exactly as submitted. No title changes can be made once the abstract has been submitted. Submitters are asked to determine the final title, proofread the application for typographical errors and verify the accuracy of the presenter listings and abstract title and content before the abstract is submitted.

- The submitter will be responsible for meeting all deadlines and requirements regarding the abstract. Failure to meet deadlines and requirements will result in the withdrawal of Continuing Education (CE) credits for the presentation or cancellation of the presentation. The submitter is responsible for notifying AANN Staff of any changes, additions, or corrections in presenter or author names, or availability to present the submitted presentation at the assigned date and time. Unless otherwise noted on the abstract, the submitter will be considered the only contact.

SESSION AND POSTER PRESENTATION FORMATS

- Concurrent 60-minute session:
1-hour session presentation of a topic that consists of lecture/discussions.
- Concurrent 30-minute session:
30-minute session presentation of a topic that consists of lecture/discussions.
- Poster:
Presenters are assigned specific times to present their poster and answer questions posed by colleagues during the conference. Poster presenters will also provide a visual of their poster.
- Pre-Conference 2-hour:
2-hour pre-con session presentation of a topic that consists of lecture/discussions.
- Pre-Conference 4-hour:
4-hour pre-con session presentation of a topic that consists of lecture/discussions.

Please note that final decisions on submission format and time frame rest with the Annual Conference Planning and Poster Committees.

ABSTRACT SUBMISSION REQUIREMENTS

Abstract submissions must include:

- The purpose of the presentation is clearly stated.
- The title clearly reflects the abstract and is of interest.
- The abstract text reflects a neuroscience topic that is cutting edge, innovative, of high interest, and defines the purpose of the presentation.
- The outcomes must reflect the abstract content and are measurable, clear, and concise. The outcomes should be worded to reflect what the conference attendees will gain as a result of viewing your presentation.
- Shared best practices and neuroscience evidence-based practice or neuroscience nursing guidelines.
- Descriptions of the process of clinical inquiry, critical thinking, and research as applied to specific patient care problems.
- The bibliography is specifically targeted to the topic and references are current within the past 5 years.
- Learning needs of nurses from novice to advanced level of practice.

- Innovative strategies used in patient care management that facilitate change and continued evolution of neuroscience nursing practice.
- The presenter's previous speaking on a local, regional, or national level is considered; however, this should NOT discourage first time presenters.

EXPERTISE LEVELS

Classify the session according to attendee expertise levels, not the level of the presenter:

- Beginner: New to the field, topic, or practice of neuroscience nursing.
- Intermediate: Is proficient in skills, research, and practice pertaining to neuroscience nursing.
- Expert: Has advanced knowledge and skills in the field of neuroscience nursing.

***Please note that by submitting an abstract for the 2024 Annual Conference, you are acknowledging that the Annual Conference Planning and Poster Committees reserve the right to accept your abstract as a different presentation format than originally submitted.*

PRESENTER TITLES

- Presenter: will attend the conference and present the abstract content
- Author: contributes data, educational planning, or research towards the submitted abstract, but will *not* be attending the conference

ADDITIONAL INFORMATION

Coaching Assistance:

Coaching assistance is available for first-time abstract submitters or any abstract submitters who would like coaching. Please contact Rita Norte at morte@aann.org. Requests for assistance will be accepted through May 17, 2023.

Review and Selection:

Each abstract will be evaluated through a blinded, peer review process by members of the Annual Conference Planning Committee. Notification of abstract selection or non-selection will be made by the end of August 2023.

If you have any questions, please contact AANN Staff:

- Kelsey Boyle, AANN Operations and Education Coordinator
kboyle@aann.org or 847-375-4815

- Rita Norte, AANN Education Manger
rnorte@aann.org or 847-375-6439
- Meredith Nichols, AANN Senior Education Manager
mnichols@aann.org or 847-375-6325

We hope you have found the above explanations helpful and look forward to reviewing your abstract submission.